

## **CITY OF MANCHESTER**

**HUMAN RESOURCES DEPARTMENT**

**ONE CITY HALL PLAZA**

**MANCHESTER, NH 03101**

**TEL: 603-624-6543 (VOICE/TTY)**

**FAX: 603-628-6065**

**HUMANRESOURCES@MANCHESTERNH.GOV**



# **RECREATION SPECIALIST II – PT SEASONAL**

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(Announcement Number R-55-16)

Grade 13

December through April

Starting Pay: \$15.85 hr.

### **THE JOB:**

Oversees and supervises recreational activities for all age groups at an assigned facility; performs directly related work as required.

### **MINIMUM**

### **QUALIFICATIONS:**

Graduation from High School or possession of a GED, preferably supplemented by additional training in Leisure Arts, Parks and Recreation Administration or related fields and some experience supervising recreational activities or any equivalent combination of experience and training which provides the knowledge, skills and abilities necessary to perform the work. Experience with children and basketball is preferred.

**NOTE: Offer of hire conditional on candidate's ability to perform essential job functions, with or without accommodation, as determined by passing a medical exam, including alcohol and drug tests, and a thorough background investigation.**

### **APPLICATION**

### **PROCEDURES:**

Candidates must complete a City of Manchester Employment Application available at City of Manchester website [www.manchesternh.gov/jobs](http://www.manchesternh.gov/jobs) or in person at the HR Dept. City Hall Annex, Manchester, NH. Submission of a resume and cover letter is suggested.

### **OPENING DATE:**

November 2, 2016

**CLOSING DATE:** Friday, November 11, 2016

### **OFFICE HOURS:**

Office Hours: Monday through Friday, 8:00 AM to 5:00 PM

**The City of Manchester is an Equal Employment Opportunity Employer**

**\*\*\*PLEASE POST\*\*\***